

Terms and Conditions for becoming an EP Henry Authorized Hardscaping Contractor® (EPHAHC):

1. Submit application in its completion along with items required in checklist below
2. EP Henry will follow up with:
 1. Credit reference
 2. Distributor reference
 3. Customer reference
(Contractor must pass all references)
3. Notification of acceptance or rejection

**FAX or EMAIL application to Colleen Boyce at
1-856-845-6278 or email at cboyce@ephenry.com.**

Check list of information that needs to be submitted with application

1. Proof of being in business for more than 3 years (example: invoice with company name of it)
2. Certificate of insurance naming EP Henry as a certificate holder (general liability \$1,000,000 & workers compensation) – must receive annually
3. Copy of certification of all personnel that is ICPI / NCMA certified
4. Copy of written guarantee for at least three years that you supply to your homeowner
5. State contractor registration/license if your state requires one
6. Submit via email digital photos of all components of a Hardscaping project. Email to cboyce@ephenry.com. All photos must be accompanied by the job location, dates of installation and customer's name and contact information. Photos must include all phases of the installation listed on second page. *Onsite inspections may be required*

Digital Photo Requirements:

Paver installation:

- Undisturbed project area with layout of installation clearly marked
- Excavation (minimum of 9" D) shown with a measuring device
- Sub-grade compaction
- Installation of geo-textile fabric
- Placement and compaction of base material (6" D minimum) shown with a measuring device
- Base material extending a minimum of 6" beyond edge of pavers
- Finished base profile and pitch shown with a level and straightedge
- Installation of setting bed
- Installation of edge restraint and spikes
- Installation and compaction of pavers (with membrane or pad)
- Installation of joint sweep sand
- Finished photos (3) showing completed job and workmanship

Landscape Wall Installation:

- Undisturbed project area with layout of installation clearly marked
- Excavation of footer (width and depth) shown with a measuring device
- Placement and compaction of footer material shown with a measuring device
- Minimum block embedment below grade (6")
- Proper installation and alignment of block (use of connectors when required)
- Block core fill w/ clean stone (when required)
- Minimum of 12" of clean stone behind wall for drainage
- Installation of 4" perforated pipe for drainage vented to grade
- Compaction of all disturbed soils behind wall
- Proper installation and use of adhesive for wall caps
- Finished photos (3) showing overall wall construction workmanship
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All phases of work performed by an EP Henry Authorized Hardscaping Contractor must meet or exceed installation specifications as defined by the ICPI and NCMA and EP Henry installation guidelines (located in the Technical Section on the EP Henry website - www.ephensry.com). These requirements include applying accepted industry guidelines of best practices for installations as well as the use of proper materials. Contractors must also ensure that their work meets any and all building codes as required by local municipalities and/or BOCA.

EP Henry will assume no liability, expressed or implied, or provide any corrective measures for installation problems and/or failures for work that does not meet the specifications stated above.

Contractors must warranty all facets of their Hardscape work, in writing, for a minimum of three years. All companies must submit a signed copy of their written warranty, on company stationery, along with their application.

To process the EPHAHC application a contractor is required to provide proof that their company has been engaged in Hardscape installation for a minimum of three years. (Please submit a signed invoice for Hardscape product purchases from 2011).

*** Once all parts are complete EP Henry will contact contractor on status of application.**