



EP Henry Authorized Hardscaping Contractor® Program Application

General Information

Company Name:	<input type="text"/>		
Primary Contact's	First Name: <input type="text"/>	Last Name:	<input type="text"/>
Street Address:	<input type="text"/>		
Street Address 2:	<input type="text"/>		
County:	<input type="text"/>	City:	<input type="text"/>
State:	<input type="text"/>	Zip:	<input type="text"/>
Office Phone:	<input type="text"/>	Fax:	<input type="text"/>
Cell Phone:	<input type="text"/>	E-Mail:	<input type="text"/>
Distributor(s) you purchase from:	<input type="text"/>		
Years of Hardscaping experience:	<input type="text"/>		

References

Business Credit References: (please supply two)			
Company Name	<input type="text"/>		
Contact's Name	<input type="text"/>		
Phone:	<input type="text"/>	Fax:	<input type="text"/>
Account Number:	<input type="text"/>	Type of Business:	<input type="text"/>
Company Name	<input type="text"/>		
Contact's Name	<input type="text"/>		
Phone:	<input type="text"/>	Fax:	<input type="text"/>
Account Number:	<input type="text"/>	Type of Business:	<input type="text"/>
Customer Referrals:			
<i>(Please supply two and notify that EP Henry will be contacting them via e-mail to verify customer satisfaction with your company's performance. Jobs referenced must have been installed within the last year.)</i>			
Customer's Name	<input type="text"/>		
Address	<input type="text"/>		
City:	<input type="text"/>		
State:	<input type="text"/>	Zip:	<input type="text"/>

Phone Number:	<input type="text"/>	Email:	<input type="text"/>
Customer's Name	<input type="text"/>		
Address	<input type="text"/>		
City:	<input type="text"/>		
State:	<input type="text"/>	Zip:	<input type="text"/>
Phone Number:	<input type="text"/>	Email:	<input type="text"/>

Business Services Offered: (check all that apply)

<input type="checkbox"/> Hardscape Design	<input type="checkbox"/> Landscape Design	<input type="checkbox"/> Irrigation	<input type="checkbox"/> Cleaning and Sealing
<input type="checkbox"/> Landscaping	<input type="checkbox"/> Waterscapes	<input type="checkbox"/> Cast Veneer Stone	<input type="checkbox"/> Outdoor Kitchen/Bar
<input type="checkbox"/> Permeable Pavers	<input type="checkbox"/> Repair and Maintenance	<input type="checkbox"/> Lighting	<input type="checkbox"/> Fire pit
<input type="checkbox"/> Steps			

Paver Construction: (check all that apply)

Paver Job Types:	<input type="checkbox"/> Walkways	<input type="checkbox"/> Patios	<input type="checkbox"/> Driveways	<input type="checkbox"/> Pool Decks
Paver Job Sizes:	<input type="checkbox"/> Up to 500 sq ft	<input type="checkbox"/> 500 to 1,000 sq ft	<input type="checkbox"/> 1,000 to 5,000 sq ft	<input type="checkbox"/> 5,000 sq ft and up

Wall Construction (check all that apply)

<input type="checkbox"/> Landscape walls less than 4' in height
<input type="checkbox"/> Engineered walls more than 4' in height (a stamped and sealed engineering plan for the specific wall being inspected must be provided)
<input type="checkbox"/> Raised Patio Construction (any patio contained on one or more sides by segmental retaining wall units)

By checking this box I am agreeing to all terms and conditions indicated within this document

Please refer to “Steps for becoming an EPHAHC” brochure for complete details

FAX or EMAIL application to Colleen Boyce at 1-856-845-6278 or email at cboyce@ephenry.com.

Check list of information that needs to be submitted with application

1. Proof of being in business for more than 3 years (example: invoice with company name of it)
2. Certificate of insurance naming EP Henry as a certificate holder (general liability \$1,000,000 & workers compensation) – must receive annually
3. Copy of certification of all personnel that is ICPI / NCMA certified
4. Copy of written guarantee for at least three years that you supply to your homeowner
5. State contractor registration/license if your state requires one
6. Submit via email digital photos of all components of a Hardscaping project. Email to

cboyce@ephenry.com. All photos must be accompanied by the job location, dates of installation and customer's name and contact information. Photos must include all phases of the installation listed on second page. *Onsite inspections may be required*

Digital Photo Requirements:

Paver Installation:

- Undisturbed project area with layout of installation clearly marked
- Excavation (minimum of 9" deep) shown with a measuring device
- Sub-grade compaction
- Installation of geotextile fabric
- Placement and compaction of base material (6" deep minimum) shown with a measuring device
- Base material extending a minimum of 6" beyond edge of pavers
- Finished base profile and pitch shown with a level and straightedge
- Installation of setting bed
- Installation of edge restraint and spikes
- Installation and compaction of pavers (with membrane or pad)
- Installation of joint sweep sand
- Finished photos (3) showing completed job and workmanship

Landscape Wall Installation:

- Undisturbed project area with layout of installation clearly marked
- Excavation of footer (width and depth) shown with a measuring device
- Placement and compaction of footer material shown with a measuring device
- Minimum block embedment below grade (6")
- Proper installation and alignment of block (use of connectors when required)
- Block core fill with clean stone (when required)
- Minimum of 12" of clean stone behind wall for drainage
- Installation of 4" perforated pipe for drainage vented to grade
- Compaction of all disturbed soils behind wall
- Proper installation and use of adhesive for wall caps
- Finished photos (3) showing overall wall construction workmanship

All phases of work performed by an EP Henry Authorized Hardscape Contractor must meet or exceed installation specifications as defined by the ICPI and NCMA and EP Henry installation guidelines (located in the Technical Section on the EP Henry website - www.ephenry.com). These requirements include applying accepted industry guidelines of best practices for installations as well as the use of proper materials. Contractors must also ensure that their work meets any and all building codes as required by local municipalities and/or BOCA.

EP Henry will assume no liability, expressed or implied, or provide any corrective measures for installation problems and/or failures for work that does not meet the specifications stated above.

Contractors must warranty all facets of their Hardscape work, in writing, for a minimum of three years. All companies must submit a signed copy of their written warranty, on company stationery, along with their application.

To process the EPHAHC application a contractor is required to provide proof that their company has been engaged in Hardscape installation for a minimum of three years. (Please submit a signed invoice for Hardscape product purchases from 2011).

* Once all parts are complete EP Henry will contact contractor on status of application. Contractor must sign and return